



**BOARD OF TRUSTEES
Regular Monthly Meeting**

**Wednesday, January 24, 2024 – 4:30 p.m.
Conference Center (E126AB)**

Zoom Option:

<https://frederick-edu.zoom.us/j/88948030629?pwd=YXVLaGdvM215Q1g2Qkw2cC94QVBidz09>

Call-in Option:

Phone Number: 301-715-8592 | Meeting ID: 889 4803 0629 | Passcode: 010349

1. Call to Order

**2. Approval of Minutes: November 15, 2023 (Regular Meeting)
December 1, 2023 (Board Retreat)**

3. Board & CEO Comments

4. Consent Agenda

- * A. Approval of Recommendation to Award – RFP 24-CPPM-03 for Architectural/Engineering Services for the New Campus Services Building Project to RRMM Architects, PC in the amount of \$799,990
- * B. Approval of Recommendation to Award – RFP 24-CPPM-04 for Construction Manager at Risk (CMR) with Guaranteed Maximum Price (GMP) for the New Campus Services Building Project to Dustin Construction, Inc. in the amount of \$100,000 for pre-construction services
- * C. Approval of Piggyback Contract with Henley Construction Co., Inc. for Miscellaneous Campus Improvements Projects in the amount of \$489,457, plus a 10% contingency of \$48,946 to cover any potential unforeseen or hidden conditions, at a total proposed cost of \$538,403; Piggyback of the Frederick County Public Schools (FCPS) Contract #21MISC3 Qualifications of General Construction Contractors for Minor Construction Projects
- * D. Approval of Piggyback Contract with GRC General Contractor, Inc. for Construction Services for Renovations for the Monroe Center Baking & Pastry Lab Project in the amount of \$396,194, plus a 10% contingency of \$39,619 to cover any potential unforeseen or hidden conditions, at a total proposed cost of \$435,813; Piggyback of the Frederick County Public Schools (FCPS) Contract #21MISC3 Qualifications of General Construction Contractors for Minor Construction Projects

- * E. Approval of Piggyback Contract with Schneider Electric for Design/Build Services for the Visual & Performing Arts Center (Building F) – HVAC Project in the amount of \$893,897; Piggyback of the Omnia Contract #R221504/RFP #22-15 for Energy Solutions

5. Information/Discussion Items

- * A. Review of Draft Board-CEO Delegation Policy – Monitoring President Performance
- * B. Review of Draft Executive Limitations Policy – Planning
- * C. Review of Draft Executive Limitations Policy – Land Use
- * D. Review of Draft Governance Process Policy – Global Governance Commitment
- * E. Review of Draft Governance Process Policy – Board Job Contributions
- * F. Review of Draft Governance Process Policy – Role of the Board Chair
- * G. Review of Draft Governance Process Policy – Role of the Vice Chair
- * H. Review of Draft Governance Process Policy – Board Code of Conduct

6. Closed Session

The Board of Trustees will hold a public vote to meet in closed session in accordance with the Maryland Open Meetings Act, Section 3-305(b)(7) to consult with counsel to obtain legal advice; Section 3-305(b)(9) to conduct collective bargaining negotiations or consider matters that relate to the negotiations; and Section 3-305(b)(13) to comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter. The topics are: to obtain legal advice related to potential unionization and collective bargaining strategy and potential positions; to obtain legal advice regarding the legal implications of public scholarship programs; and review and approval of closed session minutes from November 15, 2023 and December 1, 2023 pursuant to Section 3-306(c)(3)(ii) of the General Provisions Article of the Maryland Annotated Code.

7. Adjournment

NEXT MEETINGS: Saturday – February 17, 2024

- **9:00 a.m. – Board Retreat**

Wednesday – February 21, 2024

- **4:30 p.m. – Regular Monthly FCC Board Meeting**

Under the ADA and Section 504, Frederick Community College (FCC) makes every effort to accommodate individuals with disabilities for College-sponsored events and programs. For FCC employees needing accommodations, including interpreting, please email humanresources@frederick.edu. For students and others with accommodation needs or questions, please call 301-846-2408, or to request sign language interpreter services, please email Interpreting@frederick.edu. Sign language interpreters will not be automatically provided for College-sponsored events without a request for services. Requests must be made at least five workdays before a scheduled event to guarantee accommodations.

*Backup documentation is available for this agenda item in the meeting packet.