



**BOARD OF TRUSTEES  
Regular Monthly Meeting**

**Wednesday, September 18, 2024 – 4:30 p.m.  
Conference Center (E126AB)**

**Zoom Option:**

<https://frederick-edu.zoom.us/j/85369506423?pwd=kv4wJBixKpdo6HWRd6lbCY2DoDGGrb.1>

**Call-in Option:**

**Phone Number: 301-715-8592 | Meeting ID: 853 6950 6423 | Passcode: 699441**

- 1. Call to Order**
- 2. Approval of Minutes\* August 21, 2024 (Regular Meeting)**
- 3. Board & CEO Comments**
- 4. Consent Agenda**
  - A. Approval of the 2024 Performance Accountability Report to the Maryland Higher Education Commission\*
  - B. Approval of Piggyback Contract with Keller Brothers, Inc. for the Restroom Access Enhancement Project in the amount \$153,029; Piggyback of the Frederick County Public Schools (FCPS) Contract #21MISC3, Qualifications of General Construction Contractors for Minor Construction Projects\*
- 5. Information/Discussion Items**
  - A. Fiscal Year-to-Date Unaudited Draft Financial Report through the Quarter Ending June 30, 2024\*
  - B. Monitoring CEO Performance
    - i. Review of Draft Interpretation of EL-4 Financial Conditions and Activities\*
  - C. Monitoring Board Performance
    - i. Board Survey Review: BCD-3 Delegation to the President\*
    - ii. Board Policy Review: BCD-01 Unity of Control\*
    - iii. Board Policy Review: GP-10 Board Expenses\*

\*Backup documentation is available for this agenda item in the meeting packet.

## 6. Action Items

A. Approval of Revisions to BCD-4 Monitoring President Performance\*

## 7. Meeting Content Review\*

*Consideration of areas for meeting content improvement: This item on the agenda provides the Board the opportunity to give the Board Chairman and the President feedback on the quality of the content provided during this Board Meeting. We would appreciate receiving suggestions wherein you would like to see changes made to future Board meetings.*

## 8. Closed Session

The Board of Trustees will hold a public vote to meet in closed session in accordance with the Maryland Open Meetings Act, Section 3-305(b)(7) to consult with counsel to obtain legal advice; Section 3-305(b)(9) to conduct collective bargaining negotiations or consider matters that relate to the negotiations; and Section 3-305(b)(13) to comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter. The topics are: to obtain legal advice related to collective bargaining strategy and potential positions; and review and approval of closed session minutes from August 21, 2024 pursuant to Section 3-306(c)(3)(ii) of the General Provisions Article of the Maryland Annotated Code.

## 9. Administrative Function

## 10. Adjournment

**NEXT MEETING:**            **Wednesday – October 16, 2024**  
                                      **▪ 4:30 p.m. – Regular Monthly FCC Board Meeting**

*Under the ADA and Section 504, Frederick Community College (FCC) makes every effort to accommodate individuals with disabilities for College-sponsored events and programs. For FCC employees needing accommodations, including interpreting, please email [humanresources@frederick.edu](mailto:humanresources@frederick.edu). For students and others with accommodation needs or questions, please call 301-846-2408, or to request sign language interpreter services, please email [Interpreting@frederick.edu](mailto:Interpreting@frederick.edu). Sign language interpreters will not be automatically provided for College-sponsored events without a request for services. Requests must be made at least five workdays before a scheduled event to guarantee accommodations.*

\*Backup documentation is available for this agenda item in the meeting packet.