



**BOARD OF TRUSTEES
Regular Monthly Meeting**

**Wednesday, April 23, 2025 – 4:30 p.m.
Conference Center (E126AB)**

Zoom Option:

<https://frederick-edu.zoom.us/j/84433614685?pwd=m1N0YGXXiJyF9Zcchk4sQeKslDcuoX.1&from=addon>

Call-in Option:

Phone Number: 301-715-8592 | Meeting ID: 844 3361 4685 | Passcode: 371642

I. Call to Order

II. Approval of Minutes

- A. March 19, 2025 Regular Meeting (**Enclosure 1**)
- B. March 28, 2025 Special Meeting (**Enclosure 2**)

III. Board & CEO Comments

IV. Consent Agenda

- A. Approval of Award of RFP 25-HR-01 Group Medical and Prescription Drug Insurance to CareFirst BlueCross BlueShield (**Enclosure 3**)
- B. Approval of Renewal of FY26 Group Dental and Vision Insurance to Aetna (**Enclosure 4**)
- C. Approval of Sole Source Contract with EBSCO for the Library Management System FOLIO (**Enclosure 5**)
- D. Approval of Substantial Modification to Computer Science Associate of Science (A.S.) Degree (**Enclosure 6**)

V. Information/Discussion Items

- A. Ownership Linkage
- B. Monitoring Board Performance

Policy Survey Review:

- 1. GP-4 Board Job Contributions (**Enclosure 7**)
- 2. GP-1 Role of the Board Chair (**Enclosure 8**)
- 3. GP-2 Role of the Vice Chair (**Enclosure 9**)

Policy Review:

4. BCD-5 President Succession (**Enclosure 10**)
5. GP-3 Board Code of Conduct (**Enclosure 11**)

VI. Action Items

- A. Appointment of Board Nominating Committee
- B. Monitoring CEO Performance
 1. Approval: EL-3 Communication & Support to the Board Interpretation (**Enclosure 12**)
 2. Approval: E-1 Ends Interpretation (**Enclosure 13**)
 3. Acceptance: EL-8 Access to Education Baseline Insight Report (**Enclosure 14**)
 4. Acceptance: EL-11 Compensation and Benefits Baseline Insight Report (**Enclosure 15**)

VII. Meeting Content Review (Enclosure 16)

Consideration of areas for meeting content improvement: This item on the agenda provides the Board the opportunity to give the Board Chair and the President feedback on the quality of the content provided during this Board Meeting. We would appreciate receiving suggestions wherein you would like to see changes made to future Board meetings.

VIII. Closed Session

The Board of Trustees will hold a public vote to meet in closed session in accordance with the Maryland Open Meetings Act, Section 3-305(b)(1) to discuss (i) the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of an appointee, employee, or official over whom this public body has jurisdiction; or (ii) any other personnel matter that affects one or more specific individuals; Section 3-305(b)(7) to consult with counsel to obtain legal advice; Section 3-305(b)(9) to conduct collective bargaining negotiations or consider matters that relate to the negotiations; and Section 3-305(b)(13) to comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter. The topics are: to discuss the evaluation of the President; to review and discuss an external complaint against an employee; to obtain legal advice related to collective bargaining strategy and potential positions; and review and approval of closed session minutes from March 19, 2025 pursuant to Section 3-306(c)(3)(ii) of the General Provisions Article of the Maryland Annotated Code.

IX. Adjournment

NEXT MEETING: Wednesday – June 11, 2025

▪ 4:30 p.m. – Regular Monthly FCC Board Meeting

Under the ADA and Section 504, Frederick Community College (FCC) makes every effort to accommodate individuals with disabilities for College-sponsored events and programs. For FCC employees needing accommodations, including interpreting, please email humanresources@frederick.edu. For students and others with accommodation needs or questions, please call 301-846-2408, or to request sign language interpreter services, please email Interpreting@frederick.edu. Sign language interpreters will not be automatically provided for College-sponsored events without a request for services. Requests must be made at least five workdays before a scheduled event to guarantee accommodations.