



**BOARD OF TRUSTEES
Regular Monthly Meeting**

**Tuesday, June 4, 2024 – 4:30 p.m.
Conference Center (E126AB)**

Zoom Option:

<https://frederick-edu.zoom.us/j/87503168928?pwd=Um9kM1NTZUw3K1VRSDdpeTJocm9xQT09>

Call-in Option:

Phone Number: 301-715-8592 | Meeting ID: 875 0316 8928 | Passcode: 232245

1. Call to Order

- 2. Approval of Minutes: May 11, 2024 (Board Retreat)
May 22, 2024 (Regular Meeting)**

3. Board & CEO Comments

4. Consent Agenda

- * A. Approval of Piggyback Contract with Audio Video Group for turnkey services including procurement and installation of AV equipment at the Monroe Center in the amount of \$268,775; Piggyback of the Maryland Education Enterprise Consortium (MEEC) Contract #TU-1901
- * B. Approval of Recommendation to Award - RFB 24-CPPM-08 Construction Services for Central Plant Optimization to M&M Welding and Fabricators, Inc. for \$1,843,000, plus a 10% contingency fee of \$184,300 for a total award of \$2,027,300

5. Information/Discussion Items

- * A. FCC Foundation, Inc. Annual Report

6. Action Items

- A. Board Nominating Committee Report and Election of Board Officers
- * B. Approval of Board-CEO Delegation Policy – Global Statement
- * C. Approval of Board-CEO Delegation Policy – President Succession
- * D. Approval of Board-CEO Delegation Policy – President Compensation

*Backup documentation is available for this agenda item in the meeting packet.

- * E. Approval of Executive Limitations Policy – Asset Protection
- * F. Approval of Executive Limitations Policy – Investments
- * G. Approval of Executive Limitations Policy – Compensation and Benefits
- * H. Approval of Governance Process Policy – Handling Alleged Policy Violations
- * I. Approval of Schedule of Board Meetings for 2025
- * J. Approval of Renewal Premiums – Property Coverage to Affiliated FM for an estimated cost of \$132,715, Casualty Insurance to include liability, auto, workers compensation and umbrella) to Utica National for an estimated cost of \$210,272, Cyber Insurance to Tokio Marine for \$11,626, and International Insurance to ACE for \$2,500, totaling \$357,113 for Fiscal Year 2025
- * K. Approval of Proposed Agreement for Legal Services for FY 2025 with Pessin Katz Law, P.A.
- * L. Approval of FY 2025 Operating Budget, Capital Budget, and Salary/Wage Scales

7. Closed Session

The Board of Trustees will hold a public vote to meet in closed session in accordance with the Maryland Open Meetings Act, Section 3-305(b)(1) to discuss (i) the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of an appointee, employee, or official over whom this public body has jurisdiction; or (ii) any other personnel matter that affects one or more specific individuals; Section 3-305(b)(7) to consult with counsel to obtain legal advice; and Section 3-305(b)(13) to comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter. The topics are: to discuss the evaluation of the President; and review and approval of closed session minutes from May 22, 2024 pursuant to Section 3-306(c)(3)(ii) of the General Provisions Article of the Maryland Annotated Code.

8. Adjournment

- NEXT MEETINGS:**
- Tuesday – June 18, 2024**
 - **4:30 p.m. – Special Meeting**
 - Tuesday – July 9, 2024**
 - **9:00 a.m. – Board Retreat**
 - Wednesday – August 21, 2024**
 - **4:30 p.m. – Regular Monthly FCC Board Meeting**

Under the ADA and Section 504, Frederick Community College (FCC) makes every effort to accommodate individuals with disabilities for College-sponsored events and programs. For FCC employees needing accommodations, including interpreting, please email humanresources@frederick.edu. For students and others with accommodation needs or questions, please call 301-846-2408, or to request sign language interpreter services, please email Interpreting@frederick.edu. Sign language interpreters will not be automatically provided for College-sponsored events without a request for services. Requests must be made at least five workdays before a scheduled event to guarantee accommodations.

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