

**BOARD OF TRUSTEES  
FREDERICK COMMUNITY COLLEGE**

**July 9, 2024  
Board Retreat  
Homewood Suites by Hilton Frederick  
4950 Westview Drive, Frederick, MD 21703**

In Attendance:

Trustees Theodore Luck, Chair; Tom Lynch, Vice Chair; Carolyn Kimberlin; Tracey McPherson; Dr. John Molesworth; Dr. William Reid; and Myrna Whitworth. Also present was President Dr. Annesa Payne Cheek, Secretary/Treasurer of the Board.

Board Chair Luck convened the retreat at 9:00 a.m.

**Board & CEO Comments** – All in attendance congratulated Trustee Luck on his election to Chair. Chair Luck then led a teambuilding exercise.

**Self-Study/Reaccreditation** – President Cheek reviewed the reaccreditation process and timeline with Trustees, as well as the purpose of the Self-Study.

**Review of FY 2025 Board of Trustees Budget** – President Cheek reviewed the FY 2025 Board of Trustees Budget with Trustees.

**Development of Policy Review & Monitoring Schedule** – President Cheek reviewed the steps the Board has taken to implement Policy Governance, as well as the steps to be taken in FY 2025. A draft FY 2025 Board Policy Review & Monitoring Schedule was provided to Trustees. There was discussion regarding the use of baseline insight reports instead of monitoring reports for the President’s evaluation during this transition year. The Board will meet in closed session on August 21, 2024 to further discuss the FY 2025 process for the President’s evaluation.

*The Board recessed for lunch at 11:55 a.m. and reconvened at 12:33 p.m. Trustee Molesworth joined virtually.*

**Board Self-Evaluation Process** – Chair Luck provided an article from *Trusteeship* magazine titled “Better and Better: Leveraging Assessment for Ongoing Board Development.” President Cheek then reviewed the Board self-evaluation process with Trustees.

The retreat adjourned at 2:11 p.m.

Dr. Annesa Payne Cheek  
Secretary/Treasurer