

**BOARD OF TRUSTEES
FREDERICK COMMUNITY COLLEGE**

**May 11, 2024
Board Retreat
Chris T. Matthews Board Room (A201)**

Attending In Person:

Trustees Carolyn Kimberlin, Chair; Tom Lynch, Vice Chair; Theodore Luck; Dr. William Reid; and Myrna Whitworth. Also present were President Dr. Annesa Payne Cheek, Secretary/Treasurer of the Board; and Edmund O’Meally, PK Law, College legal counsel.

Participating Virtually:

Trustee Dr. John Molesworth; and Dr. Daniel Phelan, Facilitator. Trustee Tracey McPherson joined the meeting late.

Board Chair Kimberlin convened the retreat at 9:00 a.m.

Announcement and Acknowledgement of Open Meetings Compliance Board

Opinion – Chair Kimberlin announced a violation of the Open Meetings Act and summarized the opinion of the Open Meetings Act Compliance Board dated April 22, 2024.

Approval of Revised FY 2025 Group Health/RX, Dental, and Vision Insurance

Employer/Employee Contributions Rate Tables – On April 17, 2024, the Board approved the renewal of the FY 2025 Aetna group health/RX, dental, and vision insurance and employer/employee contributions. Errors were recently discovered in the information that was previously presented. The errors were corrected and revised rate tables were provided to Trustees in their meeting packet.

On a motion made by Trustee Luck, the Board approved the revised FY 2025 group health/RX, dental, and vision insurance employer/employee contributions rate tables 5-0-1-1, as presented, with Trustee Molesworth abstaining and Trustee McPherson absent.

Development of Board Policies – The Board discussed and developed the following policies: Asset Protection, Investments, Compensation and Benefits, and the President Compensation policy. It was noted that the appropriate policy will be identified to include a provision requiring the President to complete training on Policy Governance for the next round of policy review.

Trustee McPherson joined the meeting.

The Board discussed and developed the President Succession policy.

The Board recessed for a break at 10:50 a.m. and reconvened at 10:59 a.m.

The Board continued discussion and development of the President Succession policy.

The Board reviewed further proposed revisions to Handling Alleged Policy Violations, which was previously discussed at the April 11, 2024 board retreat.

The Board discussed and developed the Board-CEO Delegation Global Statement policy.

The draft policies will be reviewed at the May 22, 2024 regular meeting.

Dr. Phelan led a discussion regarding the Board self-evaluation process. President Cheek will develop a draft policy review and monitoring schedule for the Board to consider at their retreat on July 9, 2024.

The retreat adjourned at 11:50 a.m.

Dr. Annesa Payne Cheek
Secretary/Treasurer

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