

Guided Pathway to Success (GPS)

Suggested schedules map your path to degree completion.

Full-time student: Follow the green semester blocks in order.

Part-time student: Follow the blue course sequence at your own pace.

Students should meet with an advisor each semester to carefully select and sequence courses based on their specific academic goals and interests. Visit Jefferson Hall or call 301.846.2471 (301.846.2625 TDD) for advising.

Students who require developmental English or Math coursework will need additional semesters to complete their certificate. Summer and January term classes may help students to make faster progress.

1 Recommended First Semester

1	ACCT 100	Business Accounting	3 credits
2	ACCT 101	Principles of Accounting I	3 credits
3	BU 103	Introduction to Business	3 credits
4	CIS 101	Information Systems and Technology	3 credits

2 Recommended Second Semester

5	ACCT 102	Principles of Accounting II	3 credits
6	ACCT 111	Computerized Accounting	3 credits
7	CIS 111E	Spreadsheets	3 credits
8	ACCT 201	Intermediate Accounting I	4 credits
9	ACCT 117, 205, or 216	Payroll Accounting or Federal Income Tax Accounting or Governmental & Not-For-Profit Accounting	3 credits

3 Recommended Third Semester

10	BU 273	Business Communications	3 credits
11	ACCT 202	Intermediate Accounting II	4 credits
12	ACCT 203	Managerial Cost Accounting	3 credits
13	ACCT 233	Applied Accounting	3 credits