LOGIN button

"How to" Navigate in Self Service

User IDs for adjuncts is a CAPITAL W and your 7-digit employee id# (example W111xxxx) and for full time employees is your named account (YNAME).

If you are a first time user or you do not remember your password, click on the [Reset my Password] link to reset your password.

The Faculty Center (from the main menu, select Self Service then Faculty Center) is your main focal point to do these activities:
    View your class schedule
    View your weekly schedule
    Access your class roster
    Enter your grades
    Print your class roster

You can also:
    Search for classes
    Browse the Course Catalog

View your Payroll information (from the main menu, select Self Service then Payroll and Compensation)

The tutorial instruction pages on the left of this screen are PDFs; you can view the page or right click in the page select "Print".

Main Menu > Self Service >

Faculty Center

Use the Faculty center to manage all your class related activities.

My Schedule	Class Roster	Grade Roster
View your class and exam schedules.	View your class rosters.	Assign grades and post your grade rosters.

Main Menu > Self Service >

Payroll and Compensation

Review your pay and compensation history. Update your direct deposit and other deduction or contribution information.

View Paycheck	View W-2/W-2c Forms	W-2/W-2c Consent
Review current and prior paychecks.	View electronic W-2 and W-2c forms.	Grant or withdraw consent to receive electronic W-2 and W-2c forms.

If you have questions or problems, you can request assistance. And fill in the form to send an email to psassist@frederick.edu. For full time faculty, you can send an email to helpdesk@frederick.edu for password problems.