## To Download a Recorded Collaborate Session as an .MP4 and Add as Content:

You must select, "Allow Recording Downloads" from the session settings BEFORE recording.



**After recording, navigate to your Collaborate Recordings.** *Recordings can take up to twice the length of the session to appear in your course, meaning a 20 minute recording may take as long as 40 minutes before you can view or download it.* 

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Select the dropdown menu for the recording you want to download and Download the recording.

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To add the recording to your course as content, use the Insert/Embedded Media icon on the Text Editor to upload the .mp4 file.

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Students can watch the recording directly from the Content Area.



## Lesson 5: Mosaics

Please watch the video below to inform your response to this week's Discussion.

